

District 27-B1 Policy Manual

This document is current as of August 20, 2006

Authorization of soliciting funds district-wide in 27-B1 Policy

Certification at Convention Policy

Diabetes Policy

District Bowling Tournament Policy

District Convention Policy

District Pin Policy

Elections Policy

Emergency Fund Policy

Zone Chairman Orientation Policy

DISTRICT 27-B1 POLICY MANUAL

Date of origin:	Authorization of soliciting funds district-wide in 27-B1 Policy	Date of revision:
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The following organizations, groups and committees are approved to solicit funds District-wide in 27-B1.

- 27-B1 Diabetes
- 27-B1 Emergency Fund
- 27-B1 Lions and Lioness Raffles
- Hearing Committee
- Hearing Dog
- Leader Dogs for the Blind
- Lions Clubs International Foundation
- Lions Eye Bank of Wisconsin
- Lions Project for Canine Companions for Independence
- Mission to Mexico
- Wisconsin Lions Foundation
- Wisconsin Lions Pediatric Eye Clinic
- Wisconsin Lions Pride
- Youth Exchange
- Youth Outreach – Quest

DISTRICT 27-B1 POLICY MANUAL		
Date of origin:	Certification at Convention Policy	Date of revision:

The cabinet secretary shall certify delegates immediately after the business session until start of the election except during luncheon and the parade of checks.

DISTRICT 27-B1 POLICY MANUAL		
Date of origin:	Diabetes Policy	Date of revision:

The Lions Club must indicate on the check for Diabetes where the donation is earmarked, i.e.: American Diabetes Association, Wisconsin Lions Foundation, or others.

Any checks that are not written for a special designation will be sent to the Wisconsin Lion Foundation for their Diabetes Funds.

DISTRICT 27-B1 POLICY MANUAL

Date of origin:

District Bowling Bowling Policy

Date of revision:

August 20, 2006

1. The Chairperson will advise the clubs of hosting requirements and rules and procedures established by the district.
2. Hosting requirements:
 - a. The hosting of the District Bowling Tournament shall be open to all Lions and Lioness Clubs. This tournament shall be completed on or before the last weekend in January with the dates to be determined by the hosting clubs or club. Every club in the district is eligible to bid on the tournament every year.
 - b. Any club desiring to host the tournament shall submit a written invitation to the District Bowling Chairperson by September 1st of the year prior to which they wish to host the tournament.
 - c. A secret ballot vote will be taken at the District Convention to determine which club shall host the tournament. The club receiving the most number of votes shall be designated as the host of the tournament. In case of a tie vote, the District Elections Chairperson shall summon a representative from each of the host candidates to the place of voting immediately upon confirmation of the tie vote. At that time, in the presence of the District Elections Committee, the District Elections Chairperson shall toss a coin, allowing it to fall to the floor. One of the tied candidates (as selected by the District Elections Chairperson) shall choose heads or tails. The winner of the toss is the winner of the election.
3. Tournament Rules and Regulations
 - a. The District Bowling Tournament shall be conducted on a handicap basis featuring 4 member teams, consisting of 3 games being bowled on one pair of lanes. Each bowler shall receive a handicap of 90% of the difference between their average and 220 pins. The host club is responsible to send in an entry blank to the United States Bowling Congress (USBC) for review and sanctioning and will follow their guidelines. This can be done on the Internet at bowl.com
 - b. Entering averages shall be his or her highest sanctioned average with a minimum of 21 games from the previous year. The current sanctioned average may be used provided 21 games have been bowled. Since the tournament involves only Lions and Lioness members in good standing and perspective Lions and Lioness members, all averages will be on an honorary basis. Anyone unable to meet the foregoing requirements will be required to use an average of 140 for women and 150 for men; the same as the Lions State Tournament. They shall receive handicaps based on these averages.
 - c. A breakdown of the fees must be on the entry form. The entry form must be reviewed by the Bowling Chairperson before it is sent out to the USBC and the respective clubs. The host club will mail out entries to all the clubs in the District.
 - d. Any deviation from the above rules and regulations must first be submitted to the District Bowling Chairperson for approval by the District Governor's Cabinet.

DISTRICT 27-B1 POLICY MANUAL

Date of origin:	District Convention Policy	Date of revision:
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1. District Convention

- a. The District shall provide its members with an annual District Convention.
- b. The Convention must be held within the time period of the last two weekends of October and the first two weekends of November.
- c. The Immediate and 2nd Immediate Past District Governors will be Co-Chairpersons of the Convention. In one or both of their absence, the District Governor will appoint a chairperson.
- d. The District Governor will reserve the right to make changes to avoid conflict if the changes are within the budget of the convention.
- e. The Convention Committee will be selected by the Co-Chairpersons with the approval of the District Governor. The Committee may be individuals, a club, zone or combination thereof.
- f. The Convention Site will be determined by the Convention Co-Chairpersons with the approval of the District Governor. 2 years in advance at the 2nd Cabinet Meeting.
- g. With approval of the Cabinet a multi year contract maybe agreed upon at the same location because of convenience, facilities, or to minimize the cost of the convention.

2. District Convention Procedures

- a. Registration fee will be \$5.00 per person including Lions, Lioness, Leos and Guests.
- b. Registration will be on Friday from 4:00 p.m. to 8:00 p.m. and on Saturday from 8:00 a.m. to 11:00 a.m.
- c. Hospitality area will be provided for candidates campaigning for office, district activities and Lion and Lioness fellowship on Friday evening. Hospitality area will open from 6:00 p.m. to 11:00 p.m. The District will provide entertainment
- d. Convention will be called to order at 8:15 a.m. on Saturday.
- e. The day's agenda will be determined by the Co-Chairpersons and the committee. Voting will be held 15 minutes after the close of the last session and will continue for one half hour.
- f. The closing banquet will be no later than 6:30 p.m.
 1. As a courtesy to the Lioness, who are an affiliate of the Lions, the Lioness affiliate President and spouse will be seated at the head table.
 2. Head table will require white coals and black ties for the men and Ladies will dress accordingly.

- g. Convention raffles will be held and all clubs will be asked to donate raffle items.
- h. District Lioness will be allowed a raffle with tickets sold on Friday night only. Drawings will be prior to the Saturday noon luncheon so as not to interfere with the convention raffles.
- i. Lioness will be allowed a skirt twister.
- j. Only convention raffle tickets will be sold. The sale of individual Lions and Lioness Club tickets is prohibited.
- k. No convention attendee will be allowed to take part in any activity without proper registration

3. Convention Compensations

- a. Registration, Meals, and Rooms for two nights will be paid for the following:
 - 1. International Guest
 - 2. District Governor
 - 3. Vice District Governor
 - 4. Cabinet Sec-Treasurer
 - 5. Convention Co-Chairpersons
 - 6. District International Director or District PID, or in the absence of, the Wisconsin Host International Director or Wisconsin Host PID.
- b. In the event the International Guest arrives on Thursday an additional nights lodging will be provided for the Guest and the District Governor.
- c. Outside program presenters will be provided with registration and a noon luncheon at no cost. This does not include State or District Chairpersons giving reports. In all cases spouses are included.
- d. A Saturday continental breakfast will be provided to all attendees.

DISTRICT 27-B1 POLICY MANUAL		
Date of origin:	District Pin Policy	Date of revision:

1. The District pin design shall be chosen at the Annual District Convention.
2. The designer of the winning District pin will receive \$25.00 from the 27-B1 District Cabinet.
3. In the event of a tie vote, the winner shall be determined by the District Pin Chairman, by a toss of a coin, prior to the Saturday night banquet.
4. If a pin design presented to the District pin committee is of a questionable nature in regards to suitability for the District, then a committee consisting of the District Governor, Vice District Governor, and Immediate Past District Governor, shall make the final decision on the suitability of the questionable pin design prior to the displaying of the pin designs for the vote.

DISTRICT 27-B1 POLICY MANUAL		
Date of origin:	Elections Policy	Date of revision:

The current District Governor, Vice-District Governor, and WLF Directors shall maintain a neutral position with regard to nominating candidates for elected office.

The above mentioned individuals shall not give a nominating speech or a seconding speech for the elected office of District Governor, Vice District Governor, Wisconsin Lions Foundation Director, or International Director endorsement.

DISTRICT 27-B1 POLICY MANUAL		
Date of origin:	Emergency Fund Policy	Date of revision:

This fund to be commonly known as the "We Serve" Fund.

Use:

In the case of a community disaster money is to be used to purchase food, clothing, blankets, and medical supplies.

In the case of an individual personal crisis request: the money is to be used to purchase blind and hearing equipment also handicapped equipment, medical supplies, and medical services.

Approval:

An application form must be filled out and the completed form returned to the District Governor.

Final approval to be made by the District Governor, Vice Governor, and the committee chairman for the area involved.

DISTRICT 27-B1 POLICY MANUAL		
Date of origin:	Zone Chairman Orientation Policy	Date of revision:

The District Governor and Vice Governor shall hold a Zone Chairman Orientation prior to September 1st each year. It should cover such subjects as Zone Meetings, Zone Reports and Reporting, District Policies, How to read District Financial Statements, and other subjects deemed necessary.